Esau, Rebecca Calendar

Monday, September 10, 2018 – Sunday, September 16, 2018

September 2018

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September 2018

Mon,	Sep	10
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8:45 AM – 9:15 AM Tom Rinehart (Chief Administrative Officer) Monthly

1:1

1900 Building Rinehart, Tom

11:00 AM – 11:30 AM <u>Kyle Chisek (Mayor's Senior Staff Representative) one</u>

on one Kyle's Office

Torgerson, Leanne

1:00 PM – 2:00 PM Elshad Hajiyev (Business Operations & Finance Services

Manager), Beth Benton (Property Compliance Inspections Manager), Darryl Godsby (Commercial Inspection Services Manager), Dave Tebeau

(Residential Inspection Services Manager), Dan Coté (Interim Portland Online Permitting Services &

Inspection Services Manager) re: Take Home Cars

Follow-up meeting Director's Conf. Room Torgerson, Leanne

3:00 PM – 4:00 PM Elshad Hajiyev (Business Operations & Finance Services

Manager), Andy Peterson (Plan Review Services

Manager), Natalie Didion (Plan Review Manager), James

Bryant (Plan Review Manager), Doug Morgan

(Supervising Engineer), Jay Shoemaker (Plan Review Manager), Kathy Sharp (BHR Business Partner) re: Life

Safety Plan Review Action Plan

Director's Office Torgerson, Leanne

4:00 PM – 4:30 PM Alex Cousins (Communications Manager), Elshad

Hajiyev (Business Operations & Finance Services

Manager) Communications Meeting

Rebecca's Office Torgerson, Leanne

Tue, Sep 11

8:00 AM – 9:00 AM Andy Peterson (Plan Review Manager), Kareen Perkins (Development Supervisor II) re: Cities Research - Best Practices – next steps Rebecca's conference room Esau. Rebecca 9:00 AM - 10:00 AM Kim Tallant (Principal Planner) one on one Rebecca's Office Torgerson, Leanne 10:30 AM - 12:00 PM 2018 Senior Managers Meeting Torgerson, Leanne 12:15 PM – 12:45 PM Lisa Gill (Facility Permit Program Manager) one on one Meet at Rebecca's Office Poole, Colleen Elshad Hajiyev (Business Operations & Finance Services 1:30 PM - 2:30 PM Manager) one on one Rebecca's Office

Torgerson, Leanne

City Hall - Lovejoy Room Massenburg, Julian

3:00 PM - 4:30 PM OMF Advisory Committee meeting series - FY 2018-19

▲ Wed, Sep 12

9:00 AM – 9:15 AM Terry Whitehill (Building Official), Nancy Thorington (Senior Management Analyst), Dan Eisenbeis (State Government Relations Manager) re: Tiny Houses response to Building Codes Division Director's Conf. Room Torgerson, Leanne Ross Caron (Bureauwide Projects Manager) one on one 10:00 AM - 10:30 AM Rebecca's Office Torgerson, Leanne Maria Henkle (Principal Management Analyst) re: 10:30 AM - 11:00 AM Change Management Sponsorship Briefing Rebecca's Office Torgerson, Leanne 11:00 AM – 11:30 AM Chris Dennis (QA Consultant) to join the Portland Online Permitting System Executive meeting 1900 SW 4th, 5th floor, Director's Conf. Torgerson, Leanne 11:30 AM - 12:00 PM Weekly Portland Online Permitting System Executive meeting 1900 SW 4th Ave, - 5th floor - Director's Conf. Room Torgerson, Leanne 2:00 PM - 2:30 PM City Attorney Monthly meeting

> Rebecca's Office Torgerson, Leanne

2:35 PM – 2:45 PM

Rebecca's Office
Torgerson, Leanne

3:00 PM – 3:05 PM

Andy Peterson (Plan Review Services Manager) one on one one one Rebecca's Office
Torgerson, Leanne

3:05 PM – 3:30 PM

Doug Morgan (Supervising Engineer) one on one Rebecca's Office
Torgerson, Leanne

Thu, Sep 13

9:00 AM – 9:15 AM Leanne Torgerson (Executive Assistant), Colleen Poole (Customer Service & Outreach Coordinator) meeting Rebecca's Office Torgerson, Leanne 9:15 AM - 9:30 AM Elshad Hajiyev (Business Operations & Finance Services Manager), Kim Tallant (Principal Planner) re: Bureau of Planning & Sustainability debrief Rebecca's Office Torgerson, Leanne 1:30 PM – 2:30 PM <u>Labor Management Committee Subcommittee -</u> Interview Policy discussion BDS Conf 5a (14) Storey, Oretha 2:30 PM - 3:00 PM Life Safety Reviewers Team Meeting Room 2500C Didion, Natalie Dan Coté (Portland Online Permitting System & 3:00 PM - 4:00 PM Inspections Services Manager) one on one Rebecca's Office Torgerson, Leanne 4:00 PM - 4:30 PM David Kuhnhausen (Permitting Services Manager) one on one Rebecca's Office Torgerson, Leanne

Fri, Sep 14

All Day Vacation (Return 9/17/18)